



Are you an experienced Facebook user? Do you enjoy online social networking? Smart Farm of Barrington is seeking a volunteer to manage our Facebook Page.

Smart Farm was launched in 2008. Its mission is to cultivate a healthy, eco-friendly community by:

- Offering adults and children learning opportunities in sustainable gardening;
- Promoting the benefits of sustainable gardening; and,
- Donating fresh produce to support our neighbors in need.

In 2009 we have focused our effort on growing fresh produce for our neighbors in need given the rising demand faced by local food pantries. Our garden is located at the community garden in Ron Beese Park; we have 2,500 square feet under cultivation.

Over the next few years we plan to create gardens at several locations throughout the greater Barrington area and to develop our educational offerings to community residents.

Smart Farm is seeking a volunteer to manage our Facebook page and leverage online social networking tools to build awareness of Smart Farm in the community and to grow our base of volunteers and donors.

As the Facebook Page Manager you will have overall responsibility for creating and posting content and managing our Facebook Page. You will work closely with the Board of Directors to build on online presence that reflects our mission. The time commitment is expected to start at two to five hours per week. This is a "virtual" volunteer opportunity that may be conducted off-site. This position is available to be "shared" between two volunteers who wish to apply jointly.

Job Responsibilities

- . Monitor page on a day-to-day basis
- . Create and post content
- . Post and track events, as needed

Required Skills & Experience

- . Experience using Facebook, including, Groups, add-on apps and ads
- . Strong computer skills, including word processing and e-mail
- . Access to a computer and Internet service